



SUPPLEMENT
TO THE
NEW ZEALAND GAZETTE
OF THURSDAY, NOVEMBER 23, 1882.

Published by Authority.

WELLINGTON, FRIDAY, NOVEMBER 24, 1882.

Volunteer Rules and Regulations.

JAMES PRENDERGAST,
Administrator of the Government.
ORDER IN COUNCIL.

At the Government House, at Wellington, this
twenty-second day of November, 1882.

Present:

HIS EXCELLENCY THE ADMINISTRATOR OF THE
GOVERNMENT IN COUNCIL.

WHEREAS by an Act of the General Assembly of New Zealand intituled "The Volunteer Act, 1881," power is given to the Governor in Council from time to time to make, alter, and revoke regulations respecting the enrolment, discipline, training, exercise, accoutrements, clothing, equipment, conveyance, pay, rations, and lodging of the Volunteer Force or any part thereof, and respecting the several other matters specified in the said Act, and providing generally for the more effectual carrying out of the said Act; with power to appoint penalties, not exceeding five pounds for each offence, for any breach of the provisions of the said Act or of such regulations:

And whereas by an Order in Council dated the nineteenth day of October, one thousand eight hundred and seventy-four, certain regulations were made for the purposes aforesaid: And whereas it is expedient now to revoke the same and make other regulations in lieu thereof:

Now, therefore, His Excellency the Administrator of the Government of the Colony of New Zealand, in pursuance of the said recited power and authority, doth, by this present order, by and with the consent of the Executive Council, revoke the aforesaid rules and regulations, and doth make the rules and regulations specified in the Schedule hereinafter written, and doth appoint the penalties for breaches thereof respectively therein set forth.

SCHEDULE.

REGULATIONS OF THE VOLUNTEER FORCE OF
NEW ZEALAND.
ENROLMENT.

1. Volunteer corps are raised under the Volunteer Act in force for the time being. Persons enrolled in Volunteer corps will be subject to the provisions of that Act and of any Acts amending it, and to all rules and regulations which may from time to time be made for the maintenance, discipline, and training of the Volunteer Forces, by the authority of the Governor in Council.

2. Every person, upon enrolling himself, will sign an engagement to serve until lawfully discharged, and take the oath prescribed by the Act. The oath to be administered by a Justice of the Peace, whose signature will be affixed to the attestation paper (Form V.-1). This document, when produced in Court and the Volunteer identified as the person named therein, will be sufficient evidence, for the purpose of recovering fines, that the man has been sworn. The attestation paper duly numbered and recorded is to be kept in the District Office.

3. No person under eighteen years of age will be enrolled as a Volunteer except by special authority, or in case of boys who are to be trained as musicians, who may be enrolled at twelve years of age with the sanction of the Officer Commanding the District, not to exceed two for each company.

4. Apprentices are not to be enrolled without consent in writing of their masters.

5. Enrolments will take place half-yearly, namely, in the months of January and July in each year; and persons desirous of joining the Force must submit their names to the Officer Commanding the corps they wish to enter, for his approval, and must give him the following particulars: Age, height, occupation, and address. Provided that the Governor may direct an enrolment at other times if he shall see fit.

6. A Volunteer shall be entitled to his discharge at any time after a year's service on application to his Commanding Officer, provided he shall have given not less than three calendar months' notice of his intention to make the application; such notice to expire in January or July.

7. No person who has been discharged for misconduct, or any member of a corps which has been disbanded for the same reason, will be readmitted into the Force.

8. No member of one corps shall be enrolled in another until he has legally ceased to be a member of his former corps.

9. The standard height for Volunteers shall be, for Artillery corps, 5 feet 6 inches; and for all other corps, 5 feet 5 inches; but exceptions to the standard may be allowed, under special circumstances, by the Officer in Command of the District.

10. The members of a Volunteer corps are either enrolled, reserve, or honorary.

ESTABLISHMENT.

11. The establishment of officers and non-commissioned officers for all corps will be according to the following table:—

Strength.	Captains.	Lieutenants.	Troop Sergeant-Major, Quartermaster-Serjt., or Colour-Serjt.	Sergeants or 1st Class Petty Officers.	Corporals or 2nd Class Petty Officers.	Trumpeters or Buglers.	Troopers, Gunners, Privates.	Total all ranks.
Naval Artillery Vols. Cavalry, Artillery, and Rifles—								
Maximum ...	1	2	1	4	4	1	50	63
Minimum ...	1	2	1	4	4	1	30	43
Country Corps—								
Maximum ...	1	2	1	3	3	1	39	50
Minimum ...	1	2	1	3	3	1	19	30

12. Any corps falling below the minimum will be liable to be disbanded.

13. Any corps will be entitled to an Honorary Surgeon and an Honorary Chaplain, and in mounted corps also to an Honorary Veterinary Surgeon.

14. Four or more rifle corps may be formed into a battalion for drill purposes, which will be commanded by the senior officer of the corps forming the battalion, who will be entitled to temporary rank of Major while the battalion exists or until he resigns. The senior Surgeon will also hold temporary rank as Surgeon-Major under same conditions.

15. An Acting-Adjutant, Sergeant-Major, and Quartermaster-Sergeant may from time to time be appointed by the Officer Commanding the District from the officers and non-commissioned officers of the corps composing the battalion.

PRECEDENCE.

16. The Volunteer Force shall consist of the following different arms, which will rank in the order named:—

- Naval Artillery Volunteers.
- Cavalry Volunteers.
- Artillery Volunteers.
- Rifle Volunteers.

17. Relative precedence of corps of the same arm will be determined by the date on which the Governor accepted their services.

18. The relative precedence of officers of the entire Volunteer Force shall be determined solely by the ranks and dates of commissions in that force.

19. The relative precedence of officers of different corps of the same arm holding commissions of the same rank and date shall be determined by the relative precedence of the corps to which they belong.

20. The relative precedence of officers of the same corps, bearing commissions of the same rank and date, shall be determined by the order in which the appointments are inserted in the *Gazette*.

21. On parade, battalions and corps shall be distributed and drawn up in the mode which the Officer in Command may judge most convenient and best adapted to the purposes of the service.

22. An officer holding a substantive commission will take precedence of all officers holding acting appointments in the same rank.

23. Country corps will take precedence, according to date of formation, after Garrison or Head-Quarter corps.

24. Officers of the Volunteer Force rank with officers of Her Majesty's Regular and Militia Forces as the juniors of their respective ranks, and with officers of the Militia and Armed Constabulary Force, according to the rank and date of their respective commissions in the respective Forces, as laid down in section 46 of "The Militia Act, 1870."

OFFICERS IN COMMAND OF DISTRICTS.

25. Officers in Command of Districts are responsible for the maintenance of proper order and discipline in the Force under their command, the accuracy of all returns rendered or called for, the conduct of all correspondence in connection with the

several corps in their command (except the batteries of Artillery), and that the non-commissioned officers of the permanent staff efficiently and faithfully perform their various duties.

26. Correspondence from corps with the Defence Office must be forwarded through the Officer Commanding the District, and all communications will be replied to through the same channel.

27. All circulars, orders, and instructions emanating from the Defence Office are to be promulgated to corps immediately on receipt of same by a District Order or such other means as under local circumstances may prove more convenient or expeditious.

28. In the absence of the Officer appointed to the Command of a District, the senior combatant officer, unless otherwise ordered, will assume the command, and perform all duties attached to that office.

ADJUTANTS.

29. An Adjutant of Volunteers shall be purely a staff officer, and shall not be allowed to hold a commission in any corps.

30. An Adjutant is appointed to give instruction to Volunteers in the district to which he shall be attached. He shall be subject to the orders of the Officer Commanding the District, and shall assist him in carrying on all military duties; but he shall not take any part in non-military affairs of any corps. It shall be his duty to visit the Volunteers of his district in accordance with such orders as may be issued.

31. An Adjutant must possess a certificate of qualification from a recognized School of Musketry, except under special circumstances, approved by the Governor.

32. An Adjutant of the Volunteer Force will rank as Senior Captain in the district to which he belongs.

33. The Adjutant shall have access to the Muster-rolls and other official documents of all corps in his district, and shall keep a Muster-roll of each corps himself.

34. The Adjutant will keep the Record of Attendance at Drill, and it will be his duty to examine and compare with it periodically the Muster-rolls and Records of Attendance at Drill kept by each corps.

35. The Adjutant will also prepare and furnish, under the direction of his Commanding Officer, all such returns as may from time to time be called for from the Defence Office.

36. The Adjutant is responsible for the correctness of all returns, financial and otherwise, which pass through his office.

37. The offices, books, and accounts of Adjutants will be open at all times to the inspection of the officers under whom they may be immediately serving, and of such other officers as may be specially nominated to inspect them.

38. Adjutants will be held responsible that no arrear is suffered to occur in the work of their offices, and that their books are posted up regularly, so that they may at all times be ready for examination.

39. The Adjutant will visit corps and practice ranges as often as his Commanding Officer may think expedient.

40. He must, when ordered, perform the duties of Paymaster and Quartermaster.

41. As Acting Paymaster it will be the Adjutant's duty to exercise a special supervision over all claims submitted against the Government, and to see to the settlement of all claims on behalf of corps in his district; and, as Acting-Quartermaster, to watch over the issue and return of all stores, and their proper treatment and preservation.

42. Adjutants will wear staff uniforms.

43. When an Adjutant is transferred from one district to another, he will retain in the general service the date of his first appointment to the staff.

44. In the event of an Adjutant being absent on leave at the date on which returns are due in Defence Office, they should be signed by the officer who is performing his duties.

45. The non-commissioned officers of the paid staff attached to his district will be specially under his supervision.

46. Adjutants, Drill Instructors, and Staff Sergeants must reside within two miles of the head-quarters of their district unless specially exempted by the Minister in charge of the Defence Department.

OFFICERS.

47. Applications for the appointment of Commissioned Officers must be made in accordance with section 8 of "The Volunteer Act, 1881," and forwarded through the Adjutants of the permanent staff, and Officers Commanding Districts.

48. Officers on receiving their commissions are required, under the provisions of section 11 of "The Volunteer Act, 1881," to take the oath of allegiance, notwithstanding that they may have already taken that oath on enrolment as Volunteers.

49. The Commissioned Officers of the Volunteer Force shall be appointed by the Governor. All proposed appointments, promotions, and resignations of commissions of officers must be submitted to the Governor for approval.

50. All appointments, promotions, resignations, and dismissals of Commissioned Officers shall be inserted in the *Gazette*, and such resignations and dismissals shall, unless notified to the

contrary, be held to mean absolute withdrawal from the Volunteer Force.

51. Every officer must possess a competent knowledge of his duties, and give a proper attendance to the drills of his battalion or corps, and the administrative duties connected therewith; and any officer who does not attend the number of drills prescribed for the enrolled Volunteers to qualify them for capitulation will not be allowed to retain his commission, unless it shall be represented by the Officer Commanding the District that there are special reasons for a relaxation of this regulation.

52. The Governor shall appoint such officers as he may think fit to be examiners of candidates for commissions and promotions.

53. Commanding Officers will report, without delay, direct to the Officer Commanding the District, the deaths, and submit for acceptance the voluntary resignations of the officers of their respective corps.

54. The Governor's approval of appointments and promotions, and his acceptance of the resignations of officers in the Volunteer Force, will not be notified otherwise than by publication in the *Gazette*.

55. When acting appointments are granted in a corps no promotions will be gazetted until the required examinations have been passed by the officer or officers on whom the acting appointments have been conferred.

DRILL INSTRUCTORS.

56. Temporary or permanent Instructors, paid by the Government, are allowed for Volunteers.

57. Each Instructor will keep a Record of Attendance at Drill, which he will from time to time compare with the Muster-rolls and Records of Attendance kept by the corps to which he is attached.

58. All Instructors are to be under the supervision of the Adjutant, who is required to report to the Officer Commanding the District any irregularity of conduct, incompetence, or want of attention which he may observe on the part of an Instructor; and the Officer Commanding the District, when necessary, will report the circumstances of the case to the Defence Office.

59. The principal duty of an Instructor is to attend to the drill and instruction of the Volunteers of the district in which he is stationed, but he may also, at the discretion of the Commanding Officer, be intrusted with the custody of arms or rifle ranges, or charged with such other military duties as usually devolve on a non-commissioned officer.

60. He may, for example, be required to do orderly-room work, to superintend the cleaning of guns, harness, and arms, and to look after clothing and accoutrements in store without extra payment.

61. An Instructor, although he should ordinarily be employed at the firing-point, may be directed by the Officer Commanding the District, or Adjutant only, to mark at class firing; but he should not be required to mark at private practice, or to undertake any duties at the range, not being those of a non-commissioned officer, except with his own consent.

62. There is no objection to Instructors imparting instruction in drill in schools, provided that their military duties are in no way interfered with, and that their Commanding Officer's consent is given.

63. Sergeant-Instructors will, on parade and on duty, rank as senior to all Volunteer non-commissioned officers.

64. No member of the paid staff will on any pretence be allowed to hold a commission or appointment in any Volunteer corps.

ENROLLED MEMBERS.

65. Enrolled members are persons of every grade whose names are duly entered for service in the muster-roll of a corps.

66. All enrolled members of Volunteer corps must be natural-born or naturalized subjects of Her Majesty.

67. Enrolled members are classified as "Efficients," "Non-efficients," and "Reserve."

68. A Volunteer shall be deemed an efficient Volunteer if he has fulfilled the conditions under which he would be entitled to claim capitulation for the current Volunteer year.

69. Any Volunteer who wishes to be transferred to another corps may, except when on actual service, at any time after the expiration of a year's service, by giving one week's previous notice, be transferred upon his delivering up to the Commanding Officer of the corps which he is about to leave, in good order, fair wear and tear only excepted, the arms and accoutrements or other property of the Government issued to him, and shall not be accepted in another corps until he produces a certificate showing that he has paid all money due by him under these Regulations or the rules of the corps; and provided further that the capitulation allowance for such Volunteer shall be paid to the corps in which he may be serving at the termination of the Volunteer year.

70. A Volunteer will not be allowed to resign until after a year's service except on account of ill-health or departure from the colony. Should a Volunteer, after enrolment, determine to reside in another part of the colony, he may be transferred to

a corps of the same arm, should one exist in the district to which he may proceed, or may obtain his discharge as provided in paragraph 71.

71. If a Volunteer wishes to quit the Force he may, on showing sufficient cause, be permitted to do so either without payment or on payment of such sum as the Minister, on the recommendation of the Officer Commanding the corps, shall fix. All sums so paid shall be credited to the funds of the corps the discharged man served in.

72. No Volunteer who is permitted to quit the force will receive his discharge until he has given up in good order, fair wear and tear only excepted, all articles of Government property issued to him.

73. The Commanding Officer of a corps is to give to any Volunteer who voluntarily quits it, and who has complied with the conditions contained in paragraph 72, a certificate (Form V.-2). This certificate is to be presented to the Officer in Command of the District, who will furnish such Volunteer, if requested to do so, with a discharge certificate (Form V.-3).

74. A number will be assigned to each Volunteer on his enrolment, and will be entered against his name in the Muster-roll. A vacant number should never be filled up.

75. When a Volunteer, temporarily absent from his district, attends the drills of another corps, the Officer Commanding that corps, or officer of permanent staff, will furnish him with a certificate of the drills he has attended.

76. All enrolled members who do not fulfil the conditions referred to in paragraph 68 are reckoned as non-efficients.

HONORARY MEMBERS.

77. The number of Honorary Members attached to any corps is not limited, and such members are not included in the Muster-roll of the corps to which they are attached.

78. They are not subject to military discipline, nor allowed to interfere with the military duties of the corps, but they are permitted to wear its uniform.

79. They are not liable to be assembled as Volunteers for actual service.

80. An honorary member is not exempt from enrolment or service in the New Zealand Militia; but if as a Militiaman he should at any time be called out for actual service, and at the same time the Volunteer corps of which he is an honorary member is also called out for actual service, he may serve with the Volunteer corps.

81. Arms are not supplied by Government to honorary members of a Volunteer corps.

RESERVE MEMBERS.

82. Members of Volunteer corps who may hereafter be returned as efficient Volunteers for five years will, if they desire it, be placed on the reserve list of the corps in which they served.

83. They will be permitted to retain their arms and accoutrements, and will receive an annual allowance of fifty rounds ball ammunition at the end of each Volunteer year provided they have attended at least one Government parade in each quarter for the inspection of the Government property on issue to them at such time and place as the Officer Commanding the District may appoint.

84. If non-commissioned officers they will be allowed to retain their rank.

85. They will not receive capitulation, or be reckoned in the numbers prescribed by the foregoing paragraph 11, but will be liable to be called upon for actual service.

86. If the Government property on issue to them is not kept clean and in perfect order, or if at any parade any portion of it may be found deficient, they will be liable for the cost of damaged or missing articles, and, on recommendation of the Officer Commanding the District, to be struck off the reserve list.

87. While members are on the reserve list they will not receive the discharge certificate referred to in paragraph 73, nor will they be entitled (unless so provided by the corps private rules) to take part in the interior management of the corps to which they are attached.

BANDS AND BANDSMEN.

88. Where the fixed establishment at Head-Quarters is of not less than four corps a Garrison Band only will be permitted, and an annual allowance of £20 will be granted towards defraying the expenses. The proportion of bandsmen is not to exceed five to each corps.

89. Where there are less than four corps bandsmen will be allowed in excess of the maximum strength at the rate of five per corps, but no allowance for a Bandmaster will be granted. Bandsmen will be entitled to capitulation, provided they are efficient musicians and have attended the requisite number of parades to qualify for it.

90. In places where a Garrison Band is established it will be under the immediate orders and control of the Officer in Command of the District, who will appoint a committee in the commencement of each Volunteer year consisting of a member selected by each Volunteer corps to assist him in the financial and general management of the Band.

91. Bands will not be permitted to appear on parade unless dressed strictly in uniform.

92. Garrison Bands will have to parade for such ceremonial parades, guards of honour, &c., as the Commanding Officer of the District may direct.

93. Bandsmen will not be required to undergo musketry instruction, or judging-distance practice; but those who wish to do so, or to take part in prize-firing, may have arms issued to them.

RECRUITS.

94. Recruits on enrolment in Garrison or Head-Quarter corps, who have not previously received a military training, will be formed into squads irrespective of the corps for which they enrolled, and will have to attend at least thirty hours' drill (exclusive of target and judging-distance practice) before being permitted to join the ranks.

95. When reported proficient in their drills they will be passed by an officer of the permanent staff, and will then be entitled to receive a certificate of efficiency (Form V.-6) which will carry with it capitation for the Volunteer year in which they enrolled, provided that the period under instruction has not exceeded six months.

96. A free issue of a serge suit will be made to these recruits.

97. Men wishing to join a corps who have served in any regular force or undergone a military training will be permitted to enrol at any time in the Volunteer year, provided they pass in drill to the satisfaction of the Officer Commanding the District, or officer of permanent staff; but these men will not be entitled to capitation grant for the year in which they were enrolled, unless they have attended the required number of Government parades.

EXAMINATION OF OFFICERS.

98. A candidate for a commission (unless he shall have served in a similar arm in the Regular Forces) will be required to pass satisfactorily the following examinations before a board of officers to be appointed by the Governor.

Naval Artillery Volunteers.

99. See Artillery Volunteers.

Cavalry Volunteers (Subalterns and Captains).

100. (a.) Practical examinations in drilling a squad, troop, or company in the prescribed evolutions, including dismounted service. (Cavalry Regulations, 1876.)

(b.) Riding.

(c.) Practical acquaintance with sword exercise and with the carbine or short-rifle exercise. (Cavalry, Sword, and Carbine Exercises, and Supplement to the Rifle Exercises and Musketry Instruction, 1879.)

(d.) Duties and formation of advanced and rear guards, and reconnoitring an enemy. (Cavalry Regulations, 1876, Part IV., section 5, and "Instructions in the Duties of Cavalry reconnoitring an Enemy, &c., for the Use of Auxiliary Forces.")

(e.) Aiming drill and orders at the firing point. (Musketry Regulations.)

Artillery Volunteers (Subalterns and Captains).

101. (a.) Practical examination in drilling a company in close order. (Field Exercise, 1877, Part II., sections 1 to 20, 27, and 28.)

(b.) Duties of commander of a guard, mode of marching, reliefs, and posting sentries. (Field Exercise, 1877, Part VII., sections 15 to 21.)

(c.) Practical acquaintance with the carbine exercise, manual and firing. (Snider Artillery Carbine Exercises.)

(d.) Practical acquaintance with drills of the guns in use in the corps, and methods of mounting or dismounting the same.

(e.) General knowledge of the ammunition, stores, and carriages for the same.

(f.) Sword exercise.

Rifle Volunteers (Captains and Subalterns).

102. (a.) Practical examination in drilling a squad and company in close and extended order. (Field Exercise, 1877, Parts I. and II.)

(b.) The command of a company in battalion.*

(c.) Duties of commander of a guard or outpost, and mode of marching reliefs and posting sentries. (Field Exercise, 1877, Part VII., sections 15 to 21.)

(d.) Practical knowledge of the rifle exercises (manual and firing); aiming and position drill. (Rifle Exercises and Musketry Instruction, 1879, as adapted by the Supplement to troops armed with the Snider rifle.)

(e.) Knowledge of and competency to superintend target practice. Size of targets, dimensions of bull's-eyes and centres, distances to be fired from, orders to be observed

on rifle ranges, &c., and points for each class. (Musketry Instruction, 1879, as above.)

(f.) Infantry sword exercise.

103. A subaltern who obtains a certificate of proficiency in all the foregoing subjects need not be examined again when he becomes a captain.

104. If any candidate fails to pass his examination in the above subjects within six months of obtaining his acting appointment, he will be again examined at the end of a further period of three months; and, in the event of a second failure, his acting appointment will lapse. Officers of Artillery Volunteers will be allowed three months extra to pass the required examinations.

105. All commissions to date from the day the examination has been passed.

VOLUNTEER NON-COMMISSIONED OFFICERS.

106. The non-commissioned officers of a corps are appointed by the Commanding Officer from among the enrolled members.

107. Lance-Sergeants and Lance-Corporals, not exceeding one Sergeant and two Corporals for each corps, may be appointed by the Commanding Officer when the duties of the corps require it.

108. Members of Volunteers corps selected for the rank of non-commissioned officers must pass an examination in the following subjects under the Adjutant or an officer of the permanent staff, before their appointments can be confirmed:—

(a.) Squad drill with and without arms.

(b.) Company drill in close and extended order, including a thorough knowledge of the position and duties of markers.*

(c.) Duties of a commander of a guard and the posting and relief of sentries.

(d.) Carbine or short-rifle exercises.

(e.) They must also be able to fill in a parade state, guard report, target practice and judging-distance registers, and be able to write orders from dictation*.

(f.) Aiming and position drill, and a thorough acquaintance of orders to be observed on rifle ranges.

109. A non-commissioned officer may be at any time deprived of his rank for incapacity or misconduct by the Officer Commanding his corps.

CORPS.

110. Volunteer corps of all arms will be classified as follows:—

(a.) Corps enrolled in centres of population or specified localities to be termed "Garrison or Head-Quarter corps," the members of which on being returned as "efficient Volunteers" will be entitled to receive capitation at full rate of £2 10s., and free issues of ammunition, &c., as hereafter detailed.

(b.) Corps in outlying districts or localities to be termed "Country corps," the members of which, on complying with certain conditions hereafter detailed, will be entitled to receive an annual allowance of £1 per man, and a free issue of ball ammunition.

PARADES.

111. All Government parades, drills, and duties will be fixed by the Officer Commanding the District, and his authority must be obtained for all other assemblies of Volunteers under arms, not provided for in any special rules or regulations.

112. The Officer Commanding the District may order such other parades as he may consider necessary, but not more than three parades in any one month will be allowed to count for capitation.

113. An Officer Commanding a District, or an Adjutant of the permanent staff, may at any time, under the authority of the Government, order a parade of any Volunteer corps for the purposes of State ceremony, such as forming guards of honour, &c., and any officer or Volunteer who shall absent himself from such parade, without permission of the officer who shall order the same, shall pay a fine of five shillings.

114. Cavalry Volunteers must parade twice a day for six consecutive days, and half-yearly for inspection of arms, &c., at such time as may be approved of by the Officer Commanding the District, or attend twelve Government monthly inspection parades during the year.

115. Every Cavalry Volunteer corps shall on or before the 31st January in each year elect under which of the above provisions it intends to hold parades for the then current year, and Officers Commanding Districts will report accordingly to Defence Office.

116. Country corps must parade once in each quarter for inspection of arms and at least one hour's drill on such fixed dates as may be ordered by the Officer Commanding the District or an Inspecting Officer, and an alternate date is to be fixed in case the weather should prove too inclement for holding a parade on the day first appointed.

* Not compulsory for subalterns; but, if not examined then, they must be so before promotion to the rank of Captain.

* Not compulsory for Corporals, but, if not examined then, they must be so before promotion to rank of Sergeant.

117. The Officer Commanding the District will, with a view to suit local convenience, arrange with the Officers Commanding country corps some time in advance the days on which they will be visited.

118. It is competent to the Officer Commanding on parade to direct any officer to assume the command for the purpose of manœuvring a battalion, though other officers senior to him be present.

119. No parade, at which less than two-thirds of the strength of a corps is present, is at any time to be credited to a corps as an inspection or Government parade towards capitation or efficiency.

120. The hours and places of meeting for ordinary drills to be fixed and published, and any deviation therefrom to be duly notified.

121. The Officer Commanding the District may permit any corps to change the day of drill temporarily, during such time of the year as the majority of the members are busily employed in their ordinary occupations.

122. The strictest punctuality must be observed by all ranks in attending parades and other duties; and no man is to fall in after his corps has been formed, except by special permission of the senior officer present on the parade.

123. No officer or Volunteer arriving on the parade-ground after a parade has been formed up shall be entitled to a record of attendance for efficiency or capitation.

124. Volunteer corps are not to assemble under arms for any purpose unconnected with military parade, drill, or rifle practice, except with the consent of the Government.

125. When Volunteers belonging to one or more corps are brought together under arms at rifle shooting matches, or on other occasions connected with rifle practice, the senior officer present is to be considered as in command of all the Volunteers upon the ground; and although his position in this respect does not involve any authority for his interference in the arrangements of the meeting, yet he is held responsible for the due maintenance of order and discipline among the Volunteers under arms.

126. The senior officer present at any open-air parade will exercise his discretion as to the continuance or otherwise of the parade on account of the inclemency of the weather.

127. When Volunteers, at the termination of a field-day, are to return by railway to their head-quarters, the arms will be examined, and all the ammunition which has not been expended must be collected from the pouches and placed in a case, with a view to its being conveyed in safety to head-quarters. Commanding Officers will be held responsible that this regulation is strictly carried out, and that in any case the arms and pouches are examined before the corps is dismissed.

128. None but enrolled members, properly dressed in uniform, will be permitted to accompany a Volunteer corps at any field-day or review, either during the marching-past or the performance of the manœuvres.

129. Parade states of corps, showing the total numbers on parade, with names of absentees, must be rendered to the Adjutant or officer of permanent staff before the parade is dismissed, who will be held strictly responsible for the correctness as regards numbers present. Officers Commanding corps shall be responsible that a proper record is preserved, for entry in returns, of the names of those present on parade, and no pleas of error will be entertained after such returns have been rendered to the District Office.

RULES.

130. In order to give legal force to the rules proposed by a Volunteer corps for the management of its affairs, they must be submitted through the Commanding Officer of the District or through an Adjutant of the permanent staff, by one or other of whom they will be forwarded for the approval of the Governor.

131. A model set of rules is given in Appendix for the guidance of corps; but other sets of rules will not necessarily be objected to because drawn up in a different manner.

132. Rules of Volunteer corps, which are to be forwarded for submission to the Governor, must be transmitted in duplicate; one copy being for retention by the Government, the other to be returned to the corps.

133. If any Volunteer corps shall not, within one month after the acceptance by the Governor of its services, submit for approval by the Governor a set of private rules for the guidance of such corps, the model set of rules given in Appendix shall be deemed to apply to any such Volunteer corps, and shall have the same force and effect in respect to such Volunteer corps as though they had been adopted and submitted in accordance with paragraph 132 of these Regulations.

134. A copy of the rules in force in a corps is to be given to each member on enrolment for his guidance and information.

CAPITATION AND PAY.

135. A capitation allowance of £2 10s. per annum will be granted to "efficient" members of Garrison and Head-Quarter corps, described in paragraph 110, subsection (a). A member to be deemed an "efficient" Volunteer must have, during the year,

- (a.) Attended twelve Government parades or drills, four of which must have been by daylight, and each of such parades or drills not less than two hours' duration, one of which must have been exclusively devoted to drill;
- (b.) Fired in the first and second periods target practice;
- (c.) Gone through first and second periods of judging-distance practice.

In consideration of special circumstances a field allowance of £1 per man will be made to the Cavalry Volunteers in the North Island.

136. Members of Cavalry corps who undergo the consecutive training or are present at the drills laid down in paragraph 114, and have fired forty rounds of ball cartridge at target practice, will be deemed "efficient" Volunteers.

137. Members of country corps, described in paragraph 110, subsection (b), will be deemed "efficient" and entitled to an allowance of £1 per annum if they have attended the four quarterly inspections of arms and drills detailed in paragraph 116, have fired in the first and second periods of target practice, and gone through first and second periods of judging-distance practice during the Volunteer year.

138. No parade or drill is to be reckoned towards capitation if less than two-thirds of the strength of the respective corps (as detailed in paragraph 11) are present under instruction.

139. Capitation allowance is not granted to officers or non-commissioned officers of the permanent staff, or to Volunteer officers holding honorary rank, or to commissioned officers and members on the unattached or reserve lists.

140. Marching-out parades, unless for actual and special drill purposes, church parades, and guards of honour, will not be allowed to reckon towards qualification for capitation.

141. When a guard of honour is ordered by Government it is to consist of not less than forty rank and file, and each and every trained member of corps detailed for this duty who is present on parade will receive pay at the rate of 5s. per man.

142. Recruits who have not been passed in their drill are not to be detailed for a guard of honour.

143. Officers and Volunteers (excepting officers and non-commissioned officers of the permanent staff), when out on actual military service in the field or when doing garrison duty, shall receive the following rates of pay, with a free ration when in the field, but with no other allowances whatsoever, except for Cavalry, who will receive forage in kind, or 3s. per diem in lieu thereof:—

- Lieutenant-Colonel, 25s. per diem, with forage for two horses;
- Surgeon-Major, 25s. per diem, with forage for one horse;
- Major, 21s. per diem, with forage for one horse;
- Captain, 15s. per diem;
- Adjutant, 3s. 6d. in addition to pay, and forage for one horse;
- Quartermaster, 13s. 6d.;
- Surgeon, 18s.;
- Lieutenant, 11s.;
- Sub-Lieutenant, 10s.;
- Staff Sergeants, 9s.;
- Sergeants, 7s.;
- Corporals, 6s.;
- Trumpeters or Buglers, 5s.;
- Privates, 5s.

144. A debit and credit account will be kept by the Government with each Volunteer corps, and after the receipt of the nominal return specified in paragraphs 241 to 245 of these Regulations, showing the number of efficient Volunteers for whom the capitation grant is admissible, the corps to whom such return relates will be credited with the full amount of the capitation grant accruing to it in accordance with these Regulations, and will be debited from time to time with the cost of any material or uniforms supplied or obtained for it, and for ammunition or other stores supplied by Government on purchase.

145. A copy in duplicate of the debit account will be forwarded to the Officer Commanding the corps to which it refers, through the Officer Commanding the District in each year, one copy of which is to be returned to the Defence Office, with an acknowledgment by such Commanding Officer of the correctness of the account, or with such counter statement as he may consider necessary; the other copy will be retained for record by the corps.

146. If in the annual debit and credit account of any corps a balance remains to its credit, such balance will be paid into the funds of such corps through its Commanding Officer before the end of the financial year to which the account relates. If it is shown that a balance remains to the debit of the corps, the amount so shown must be either paid to the Colonial Treasurer by the Officer Commanding on or before the 15th day of March of the same year, or be carried on to the next year's account, as may be decided by the Government.

147. Whenever any Volunteer corps about to be disbanded is indebted to the Government, the amount due by such corps must be paid to the Colonial Treasurer by the Officer Commanding before it is disbanded.

148. No claim for the capitation allowance will be admitted

for any corps whose strength is below the minimum establishment on the last day of the Volunteer year.

149. Applications for advance of capitation will not be considered unless under urgent circumstances which must be indorsed by the Officer in Command of the District, and in no case can they be entertained until the Appropriation Act for the financial year has been passed by Parliament.

CAMPES.

150. A camp may be held in a district once a year for three or more consecutive days, exclusive of the days of arrival and departure.

151. Volunteers attending at a camp will be granted free passes by railway, and an allowance of 2s. 6d. per diem if present during the whole period of the camp.

152. The Officer in Command may appoint such temporary staff from the officers and non-commissioned officers of corps as may be required to carry on the duties of the camp.

153. Camp equipage, if in store and available, will be supplied on loan as far as practicable, but all losses and deficiencies which are not satisfactorily accounted for will be charged against the capitation grants of the corps forming the encampment.

154. Artillery Volunteer corps will be permitted to form encampments for gun practice at such stations only where this practice can be carried on.

155. No attack is to be made by any Volunteer corps by night or by day on any quarters or encampment of Volunteers unless a mutual understanding between Officers in Command has first been arrived at.

156. Volunteers attending at a camp are not to be allowed to quit their lines or billets except in uniform.

157. Attendance at an encampment will not be allowed to reckon towards qualification for capitation.

158. At least two drills per diem, each of not less than an hour and a half's duration, are to be held on each working day in which the camp is formed.

159. A non-commissioned officer is to be placed in charge of the camp equipage issued to each corps, and it will be his special duty to see that the equipment is returned to store or handed over to an authorized person complete and in proper order.

COURTS OF INQUIRY.

160. A Court of Inquiry is not a judicial body; and has no power to administer an oath. It is to be considered as a Board of which the Commanding Officer of a District may make use to assist him in arriving at a correct conclusion on any subject upon which it may be expedient for him to institute an inquiry.

161. If it be found necessary to cause the conduct of an officer to be investigated by a Court of Inquiry, the Defence Minister, or the Officer Commanding the District, with the sanction of the Defence Minister, can alone convene the Court, which in such a case must be composed exclusively of officers of the Militia, Volunteer, or Armed Constabulary Forces.

162. The duties of a Court of Inquiry, unless otherwise ordered, will be to collect and arrange evidence, and to give an opinion as to the facts established by that evidence; but it has no power to pronounce any judgment as to the course to be taken by the convening authority in dealing with these facts.

163. When facts connected with the conduct of an individual are submitted to the investigation of a Court of Inquiry, it is necessary that the instructions for the guidance of the Court should be sufficiently explicit as regards matters, names, dates, and places, to convey clearly to the Court the nature of the subject into which it is appointed to inquire, and also to enable the person whose conduct is called in question to know what he has to answer.

164. It rests with the authority who orders the assembly of a Court of Inquiry to decide whether it shall be open or closed.

165. All evidence taken by a Court of Inquiry is to be recorded as nearly as possible in the words of the witnesses, and in the order in which it is received.

166. The proceedings, when closed, are to be signed by the President and members, after which they are to be forwarded by the President to the convening authority.

167. A Court of Inquiry may be reassembled as often as the convening authority may deem necessary; and on every occasion of its meeting it is competent to receive and record new evidence.

168. The following declaration shall be made by the President and members of every Court of Inquiry: "I, A. B., do declare upon my honour that I will duly and impartially inquire into the matters to be brought before this Court. I further declare upon my honour that I will not on any account or at any time disclose or discover my own vote or opinion, or that of any particular member of the Court, unless required to do so by competent authority."

169. A record of such declaration, having been taken, shall be entered in the proceedings of the Court.

DISCIPLINE.

170. Meetings are not to be held for the purpose of expressing an opinion upon the acts of a Commanding Officer, or of recommending any particular course of action; nor are memorials to be drawn up to the same effect; and no meetings, except those called together by or under the authority of the Commanding Officer of a corps or battalion, who will be responsible for doing so, will be recognized. If any officer or Volunteer has cause to think himself aggrieved, he will represent his case through his Commanding Officer to the Officer Commanding the District; any appeal against the decision of the Officer Commanding the District will be made through that officer for transmission to higher authority.

171. Officers and Volunteers of a corps or battalion are not individually or collectively to attend political meetings or join in public political discussions or demonstrations in uniform.

172. Although it is intended that every opportunity shall be given for inquiry into well-founded complaints and the redress of grievances, officers and Volunteers will be personally responsible if they prefer complaints of a litigious, frivolous, or malicious character.

173. When a Volunteer has been dismissed for misconduct, a notification of the fact, with the cause of dismissal, will be inserted in district, corps, and battalion orders.

174. Disobedience of orders or any disrespect shown to any officer must be instantly reported to the Officer Commanding the corps or battalion; and it is earnestly to be impressed upon all ranks that discipline depends so essentially upon obedience to non-commissioned officers that not only must all commissioned officers see that it is always duly enforced, but non-commissioned officers failing to report any contempt or neglect of their authority will be liable to be instantly reduced.

175. An arrest is held, in accordance with the custom of the military service, to mean a suspension from all military duty and participation in rifle-shooting until the case leading to such arrest may be disposed of.

176. When an officer or Volunteer is placed under arrest he cannot be released except by order of his Commanding Officer.

177. Duty with a corps is held to mean not only presence under arms on parade, but the performance of all administrative duties of a military nature in or out of uniform.

178. Any Volunteer who fails to produce, for inspection, as required, or on dismissal from the force for misconduct to deliver up any arms, accoutrements, or other property intrusted to his care within a reasonable time, will be proceeded against under the Volunteer Act.

179. Volunteers in uniform shall give the military salute to His Excellency the Governor and to all commissioned officers of the Military Forces of this colony, and officers of Her Majesty's Service, when in uniform.

180. Officers of corps or battalions are required to report, through the proper channel, all breaches of discipline and neglects of duty to the Officers Commanding the District.

181. If any member of the Volunteer Force shall, while under arms, on duty or parade, or while engaged in military exercise or drill, or while wearing his uniform and going or returning from any place of exercise or assembly, disobey the lawful command of his superior officer, or be guilty of misconduct, he may, if an officer, be placed under arrest by his superior officer; and, if not an officer, be fined any sum not exceeding £3; and, further, he may be suspended pending a recommendation being approved of for his dismissal from the Volunteer Force.

182. Any officer or Volunteer proved to have written to a newspaper on matters connected with his corps, or to have called in question the act of any superior officer, shall, if an officer, be liable to be deprived of his commission, and, if a Volunteer, be liable to be fined a sum not exceeding £3 and to be summarily dismissed the force.

183. Officers and non-commissioned officers of the staff will be held responsible that they do not allow themselves to be complimented, either directly or indirectly, by means of presents or collective expressions of opinion from persons who are serving or who have served in the corps to which they are or have been attached.

184. No Volunteer is to reply to an officer or non-commissioned officer when found fault with on duty or in the ranks.

185. When a Volunteer on duty wishes to address an officer, he must be accompanied by a non-commissioned officer.

186. No Volunteer is to address in writing an officer on any subject connected with duty.

187. No Volunteer is to fall out of the ranks without permission.

188. Commissioned officers and Sergeants only are permitted to wear side-arms when off duty, and then only the authorized weapons of their respective ranks.

MUSTER PARADE.

189. In the second month of the last quarter of the Volunteer year Officers Commanding Districts shall order a muster parade of each corps in their command, at which every enrolled

member is to attend, with the arms, accoutrements, and Government property in his possession.

190. The spare arms, accoutrements, &c., on issue to the corps are also to be produced for inspection at the same time; and, in the event of articles being found missing or deficient, the cost of which exceeds £5, the capitation grant the corps may become entitled to will be withheld until such time as the missing articles are recovered and produced.

INSPECTORS' PARADES.

191. Any officer appointed for the purpose of inspection, may once in each year order a parade of any Volunteer corps for inspection, and any officer or Volunteer who shall absent himself from such parade, without permission of the officer ordering the same, shall pay a fine not exceeding £3; and, further, shall be liable to have his commission cancelled, or to be at once dismissed from the corps, as the case may be.

192. In the event of an officer or Volunteer being prevented from attending by sickness, the fine will be remitted on the production of a medical certificate to that effect, duly certified to by a medical man.

ARMS, ACCOUTREMENTS, AMMUNITION, AND STORES.

193. Arms and accoutrements will be supplied to all the enrolled members of a corps except the commissioned officers thereof.

194. All arms, accoutrements, and other articles issued to a Volunteer corps shall remain the property of the Government, and the Commanding Officer for the time being will be held responsible for their being at all times in a serviceable state, and for their being returned into store (when required) in good condition, fair wear and tear excepted.

195. It shall be the duty of Officers Commanding Districts to require of officers relinquishing or assuming command of individual corps to sign a mutual certificate of transfer, according to Form V.-5.

196. When the Commanding Officer of a corps applies for leave of absence, or intends to resign his commission, he must obtain a certificate from the officer next in command that all the arms and other articles issued to the corps—a list of which must be attached—are complete and in good order. This certificate must accompany the application for leave, or letter tendering the resignation.

197. The rifle must invariably be cleaned immediately after use. Any neglect will impair the accuracy of the weapon.

198. Volunteers must not, under any circumstances, tamper with their rifles, or use other than the authorized ammunition; and any rifles which, on inspection, may be found to have had their locks or any other parts improperly altered or damaged shall be at once returned into store, and repaired at the expense of the corps or individual.

199. All surplus stores—such as empty powder-barrels and cases, metal-lined cases, metal cylinders, or empty bursters—must be forwarded to Defence Storekeepers by the cheapest and most direct conveyance.

200. Ammunition in the following annual proportions, to be reckoned from the 1st of January in each year, is allowed to Volunteers of the several arms without payment, on the condition that such ammunition shall be expended under the command and supervision of either a commissioned or non-commissioned officer:—

<i>Ordnance Ammunition.</i>		No. of Rounds.
For Naval Artillery and Artillery Volunteers, per Gun Detachment (bandsmen not included)*	{	5 Shot.
		5 Shell.
		10 Blank.

Small-Arms Ammunition.

For every enrolled member (except reserve) 100 Ball.

NOTE.—Rifle and carbine ammunition is allowed to be purchased by Volunteer corps, in such quantities as the supplies in store may permit.

201. Volunteers are not to lend any of their arms, appointments, or Government property, nor are they to use any of them except on duty, or when practising at the butts.

202. A Volunteer must immediately report any damage or deficiency in his arms, accoutrements, &c., to the officer in command of his corps.

203. Returns of arms and accoutrements and all Government property on issue to corps must be rendered to the Defence Storekeeper on whose books the same appear, made up to 31st March and 30th September, not later than the 15th April and 15th October respectively. (*Vide* Forms V., 7 and 8.)

204. The value of all stores issued to Volunteers on payment must be paid for in advance in cash or by post-office order.

MUSKETRY INSTRUCTIONS.

205. Musketry instruction and judging-distance practice is to be carried out according to the latest printed edition for the rifle exercises of the weapon on issue to the Volunteer Force (Supplement to Rifle Exercises and Musketry Instruction, 1879, for use of troops armed with the Snider rifle), except that there

is no fixed limit as to the number of rounds to be fired by a Volunteer in any one day.

206. Corps, whether armed with the long or short rifle, to adopt the drill for the short rifle.

207. Targets will be supplied to Officers Commanding Districts on requisition for use of corps.

PRECAUTIONS AT RIFLE PRACTICE.

208. In order to provide for the safety of the public, indiscriminate private practice at Volunteer rifle ranges shall not be permitted. All practice should be so regulated as to insure the presence of an officer or a non-commissioned officer, who will be in charge of the firing party, and held responsible for enforcing strict regularity and discipline.

209. None but experienced persons shall be employed as markers at rifle ranges.

210. The officer or non-commissioned officer in charge of the firing point must see that the special rules and regulations of rifle ranges are carried out, provided they be not inconsistent with the above.

211. Officers in charge of rifle ranges shall afford facilities for target practice to Cadet corps, subject to such orders as may be issued from time to time.

ACTUAL SERVICE.

212. In case of actual or apprehended invasion of any part of New Zealand, or other emergency proclaimed by the Governor, Volunteer corps may be assembled for actual military service, and, whenever they are so assembled, they will be liable to serve in any part of New Zealand.

213. The appointments of acting officers will cease whenever the corps to which they belong is called out for actual service.

CORRESPONDENCE.

214. All official correspondence from Volunteer corps shall proceed from the Officer Commanding, or pass through him.

215. Correspondence on Artillery subjects must be addressed to the Officer Commanding the Artillery Force. (*Vide* paragraph 221.)

216. If correspondence is intended for the consideration of the Government it should be addressed to the Officer Commanding the District, or Adjutant of the permanent staff, and each letter must be confined to one subject only.

DISBANDMENT OF CORPS.

217. When a Volunteer corps is about to be disbanded, the Officer in Command of the District will make immediate arrangements for the return to store of all arms, accoutrements, and Government property on issue, and for the payment of the cost of such articles as may be deficient, and, on his report that this has been done, the assent of His Excellency the Governor will be obtained for the disbandment of the corps.

NAVAL ARTILLERY VOLUNTEERS.

218. At least one-third of the members of these corps should have served afloat either as seamen, watermen, fishermen, or boatmen, or in some occupation directly connected with shipping.

219. The members of these corps may at any time be called upon to undergo a course of instruction in heavy gun drill, which will be paid for at the rate of 5s. per diem for not less than four hours' actual drill.

220. In the first month in each Volunteer year Officers Commanding corps will forward to Officers in Command of Districts a report upon the state of the boats on issue to or in possession of the corps, accompanied by an estimate of any repairs, &c., which may be required, and the Officer in Command of the District will, after a personal examination of the boats in question, forward the report (with any remarks he may have to make thereon) to the Defence Office.

ARTILLERY VOLUNTEERS.

221. All correspondence relative to appointments, promotions, and resignation of officers, and to the interior management of batteries, as regards purely Artillery matters, is to be forwarded direct by Officers Commanding batteries to the Officer in Command of the New Zealand Regiment of Artillery.

222. Correspondence on local matters, requisitions for ammunition, capitation rolls, parade states, &c., to be sent to Defence Office through Officers Commanding Districts.

223. All deficiencies, damages, or losses of ordnance stores on issue to a battery, are to be reported at once, otherwise the cost of the articles will be charged against the capitation of the battery.

224. When ordnance stores from fair wear and tear require to be replaced they must be returned to store, or otherwise disposed of (as may be ordered) before a fresh supply is issued.

225. No salute is to be fired by the members of any battery of Artillery Volunteers, as such, without proper authority having been previously obtained for such salute from the Officer Commanding the District.

NON-EFFICIENT MEMBERS.

226. Any member of a Volunteer corps, who by reason of

* To be issued on the demand of the Officer Commanding Naval and Artillery Volunteers.

repeated absence from parade drills is returned as a "non-efficient" for any Volunteer year, shall, in addition to any fines inflicted for such absence, be fined a further sum equal to the amount of capitation he could have earned, and which amount is to be paid in to the credit of the funds of the corps he is serving in.

227. Officers Commanding corps will, on the last day of each quarter, furnish to officers in command of districts a return (Form V.-9) of all fines inflicted, recovered, or remitted during the quarter.

228. In the event of there being any outstanding fines, the Officer Commanding the District will, after due inquiry, cause them to be remitted, or direct proceedings to be taken, as the case may be, by the Officer in Command of the corps for the recovery of the same.

229. Officers Commanding Districts are strictly enjoined to see that this return is regularly furnished, and that all fines not remitted and unpaid are, in justice to other members of the corps, duly recovered.

230. Non-efficient members of corps, as described above, are not to be permitted to compete at any Government prize firing or competition.

UNATTACHED LIST.

231. Officers of the rank of Captain who have served continuously nine years as commissioned officers in the Volunteer Force will be eligible to be placed on an unattached list on retirement, with the rank of Major.

232. The services of unattached officers are at all times to be available and at the disposal of Government.

233. Unattached officers will wear the uniform of the branch of the service to which they belong, without the number or badge of any particular corps.

234. Unattached officers are not required to perform any military duty unless specially directed.

235. The number of officers on the attached list is strictly limited to 20 Majors, and, after the list is full, officers who may become eligible can only be placed thereon as vacancies occur, which will be filled up from the list of applicants according to length of service in the Volunteer Force.

CADET CORPS.

236. The continuance of the services of Cadet corps, formed in connection with public or private schools, will be permitted under the following conditions:—

- (a.) No such Cadet corps will be entitled to any capitation grant.
- (b.) Arms and accoutrements, if in store, will be issued for drill purposes, and a proportion of Snider carbines will be granted for target practice if required.
- (c.) Where target practice is carried out an annual allowance of 25 rounds of ball ammunition will be granted.
- (d.) A quarterly return of arms and accoutrements is to be furnished to the Defence Storekeeper on whose books they appear.
- (e.) The arms on issue are to be kept in arm racks in a safe and dry place, within the precincts of the school, and are not to be permitted to be taken home by the Cadets.
- (f.) The services of Drill Instructors will be available for the instruction of Cadets, provided other military duties are not interfered with.
- (g.) All the officers of a Cadet corps shall receive honorary appointments only.

237. The Officer in Command of the District will periodically inspect the Cadet corps and the arms on issue, and report any case in which he considers the above concessions should be discontinued.

CAPITATION ROLL, REQUISITIONS, RETURNS, ETC.

238. Requisitions for arms, accoutrements, ammunition, ordnance, or any Government stores, are to be sent in duplicate.

239. The requisition forms are to be clearly and legibly filled in, and they must in every instance bear the recommendation of the officer through whom they are forwarded.

240. Requisitions for stationery and forms, &c., are to be framed strictly in accordance with the absolute requirements of the office or district, and larger quantities than actually used in an office during any one year are under no circumstances to be applied for.

241. Nominal rolls of corps and capitation rolls are to be made out according to ranks and in alphabetical order.

242. Capitation rolls are to be made out in duplicate, one for transmission to Defence Office and the other for record in the District Office.

243. The several headings in the capitation roll are to be correctly and carefully filled in, and each roll is to be accompanied by a Treasury contingency voucher made out in favour of the corps, which is to be signed by the Officer in Command, as applicant, and certified to by the Officer Commanding the District.

244. Any charges debited against capitation are to be deducted in the body of the voucher from the amount earned, and the balance thus remaining will represent the sum a corps will be entitled to receive.

245. Capitation rolls, after being carefully checked, are to be transmitted by Officers Commanding Districts to Defence Office not later than twenty days after the end of each Volunteer year.

246. Forms of requisitions, capitation rolls, &c., will be supplied to corps on application to the District Office.

DRESS REGULATIONS.

247. The distinctions in uniform and appointments which are prescribed in Her Majesty's Regular Service to denote the rank of the wearer should be observed strictly by Volunteers of the various grades, as far as they are applicable to the Volunteer Force, substituting silver for gold lace.

Staff.

248. *Full Dress.*—The same as worn by Colonels on the staff, with exceptions according to rank.

249. *Undress.*—The same as Major of Brigade; or a blue cloth patrol jacket trimmed with $\frac{3}{4}$ -inch black mohair lace, and with five flat-braided loops on the breast. Forage cap: blue cloth, silver-embroidered peak and band.

250. *Drill Instructors and Staff Non-Commissioned Officers.*—Blue cloth or serge patrol jacket, edged with black braid; trousers, with red stripe $1\frac{1}{2}$ inch wide; forage cap, black oak-leaf band $1\frac{1}{2}$ inch wide, and silver-embroidered peak.

Volunteers.

251. Naval Artillery Volunteers the same as the Royal Naval Artillery Volunteers.

Cavalry.

252. Blue cloth or serge jumper; Bedford-cord breeches, with ankle boots and brown leather leggings; hunting spurs, plated; white regulation helmet with plate of approved pattern; sword with steel scabbard; sword belt, brown leather; pouch, brown leather; pouch belt, brown leather.

253. Corps desirous of providing themselves with full dress must adopt the Hussar pattern of Her Majesty's service.

Artillery.

254. Uniforms to be in accordance with the dress regulations of the New Zealand Regiment of Artillery Volunteers, as approved of by His Excellency the Governor on 30th April, 1881.

Rifles.

255. Tunic: Scarlet, Imperial pattern; facings, dark blue, piped with white cord; eight white-metal buttons (of approved pattern) down front; two buttons on waist at back, and one small button on each shoulder for strap. The initials of corps to be worked in white worsted on shoulder straps. Trousers: Black cloth, with scarlet welt, quarter of an inch wide, down each side seam. Helmet: Imperial pattern, with white-metal mountings of approved pattern. Sealed patterns lodged in the Defence Office.

MISCELLANEOUS.

256. All accounts must be rendered for settlement monthly. This particularly applies to expenses incurred in advertising in newspapers, and in the carriage, freight, or cartage of arms and stores.

257. No expenditure is to be authorized or incurred by Officers in Command of Districts or corps without authority being first obtained from the Defence Office.

258. Officers or non-commissioned officers to whom forage allowance is granted will be required to keep a horse and appointments, which must be their own *bona fide* property, and suitable for military purposes.

259. Any loss, damage, or destruction of arms, accoutrements, or stores, which may be traced to any officer or Volunteer, may be made good by stoppage from any pay which may become due to him, as also the amount of any fines or subscriptions inflicted or due under these regulations or the private rules of his corps.

260. Anonymous complaints against individuals on the administration of a command or corps are not to be acted upon by Officers in Command.

261. Officers and non-commissioned officers of the paid staff who in furtherance of personal claims or grievances bring outside pressure or influence to bear upon the Government will be subject to instant dismissal from the service.

262. The regulations providing for enrolment of recruits, examination of officers, &c., and other rules not applicable will not be enforced against country corps.

263. No member of the Force is to be buried with military honours beyond those due to his rank, and except by the express desire of his friends, notified to the Officer Commanding the corps.

264. The Queen's Regulations and Customs of the Imperial Military Service will be taken generally as a guide in all matters not specifically dealt with in the Volunteer Act and these Regulations.

FINES AND PUNISHMENTS.

Absence from Parade.

265. Any member of the Volunteer Force absent from any Government parade or duty which he has been ordered to

attend, unless with the permission of his Commanding Officer, or unless his absence shall have been accounted for by medical certificate, shall be fined a sum not less than 5s. or exceeding £3.

266. Any member of the Volunteer Force who shall be absent from three consecutive parades, without the permission of his Commanding Officer, or without having forwarded a medical certificate of ill health, shall be liable to a fine not less than £1 or exceeding £3.

Absence from Recruit Drill.

267. Any Volunteer who shall be absent, without sufficient cause or the permission of his Commanding Officer, from any recruit drill, shall be fined 2s. 6d.

Inattention and Talking in the Ranks on Parade.

268. Any member who shall not pay strict attention while on parade or duty, or shall be guilty of talking in the ranks, may be fined a sum of 1s. by his immediate Commanding Officer for each offence.

Slovenliness.

269. Every member of the Volunteer Force who shall appear on parade not properly dressed and accoutred, or whose arms and accoutrements shall be in a dirty or unserviceable state, shall be fined 2s. 6d.

Drunkenness.

270. Any Volunteer who shall appear drunk on parade, or on any military duty, shall be liable to a penalty not exceeding £5; and, if a non-commissioned officer, shall, in addition to such fine, be reduced to the ranks; and, if an officer, shall, in addition to such fine, be deprived of his commission.

Discharging Firearms in Public Places without authority.

271. Any Volunteer who shall discharge any firearms when in any public vehicle, or on any public thoroughfare, without due authority, shall pay a fine not exceeding £5.

Insubordination.

272. Any Volunteer who shall disobey the lawful command of his superior officer shall be liable to a fine of not less than £1 or exceeding £5, and further, shall be liable to be dismissed from the Force.

273. Any Volunteer who shall refuse to obey the lawful command of his superior officer, or shall incite others to disobey the commands of their superior, shall be liable to a penalty of not less than £3, and not exceeding £5, and to summary dismissal from the Force.

274. Any Volunteer who shall behave in a disrespectful, contemptuous, or insubordinate manner to his superior officer while in the execution of his duty, or while wearing the uniform of his rank, shall be liable to a fine not exceeding £3, and to summary dismissal from the Force.

275. Any Volunteer who shall strike or assault his superior officer while in the discharge of his duty or not, or while wearing the uniform of his rank or not, shall be liable to a fine of £5, and shall be dismissed from the Force.

276. Any Volunteer who shall be absent from duty when called out for actual service shall be liable to the provisions of the Army Discipline Act.

277. Any Volunteer falling out of the ranks without permission of the Officer in Command shall be liable to a penalty of not less than 10s.

278. All fines and penalties incurred under these Regulations or the private rules of a corps are to be recovered as provided for in "The Volunteer Act, 1881," under the heading of "Penalties and Procedure."

APPENDIX A.
MODEL RULES.

Rules of the Volunteer Corps.

1. The corps serving under "The Volunteer Act, 1881," the members are consequently subject to the provisions of that Act, and of any other Act by which it has been or shall be amended, and to all regulations which have or shall be issued under the authority of His Excellency the Governor.

2. The corps shall consist of three classes—(1) Enrolled members, consisting of efficient and non-efficient; (2) Honorary members, the latter contributing to the funds of the corps, but not being enrolled for service; and (3) Reserve.

3. All subscriptions shall fall due on the 1st of the month succeeding that in which His Excellency the Governor shall have signified his acceptance of the services of the corps.

4. The annual subscription of members of the corps shall be 12s.

5. The Officer Commanding will propose gentlemen to the members of the corps for commissions as officers, but the appointment of all officers is subject to the Governor's approval.

6. The non-commissioned officers shall be appointed by the Officer Commanding.

7. After the acceptance of the services of the corps, no person shall be admitted as a member unless with the approval of the Officer Commanding on the proposal of two or more efficient members of the corps.

8. Each member must be provided with uniform and accoutrements of the pattern approved by the Government.

9. Each member shall be responsible for the due preservation of all articles issued to him which are the property of the Government or of the corps, fair wear and tear only excepted.

10. The expression "property of the corps" shall include all articles which have been purchased out of the general funds of the corps, or presented to the corps.

11. The Officer Commanding shall fix the time and place for parades, drills, and rifle practice.

12. The senior officer in command on parade shall have power, subject to the approval of the Officer Commanding the corps, to inflict the following fines, in addition to those already provided for in the regulations:—

	£	s.	d.
For each absence from company parade—			
Commissioned officer	0	3	0
Non-commissioned officer	0	2	0
Private	0	1	0
Wearing uniform when not on duty ...	0	2	6
For loading contrary to orders, or shooting out of time... ..	0	2	6
For discharging the rifle accidentally ...	0	2	6
For pointing the rifle, loaded or unloaded, at any person without orders	0	10	0

13. A record of all fines imposed on members of the corps shall be entered in a book kept by the Officer Commanding for that purpose.

14. All fines shall become due on or before the last day of the month in which they have been incurred, and shall be collected by a Sergeant detailed for that duty, and paid by him to the Officer Commanding for credit to the funds of the corps.

15. The property of the corps is by "The Volunteer Act, 1881," legally vested in the Officer Commanding; but a Committee to aid him in the management of its finances shall be appointed yearly. This Committee shall consist of two officers and five members of the corps, and shall be convened according to regulations made by each corps.

16. The Officer Commanding shall cause an abstract of the accounts to be annually prepared and audited for the information of every member of the corps.

17. Honorary members may, if they wish it, wear the uniform of the corps on ceremonial occasions, but they are not to interfere in any way with the military duties of the corps.

18. Honorary and reserve members will be permitted to use the practice-ground when it is not required by the enrolled members.

19. Honorary members shall severally pay a donation of £3 3s., or annual subscription of £1 1s..

20. Every member of the corps is expected to provide himself with a copy of the rules of the corps.

APPENDIX B.

FORMATION OF CORPS.

1. Persons wishing to form Volunteer corps should place themselves in communication with the Officer Commanding the district, who will submit the offer of their services for the consideration of the Government. If there be no officer appointed to command the district they will communicate direct with the Under-Secretary for Defence (Militia and Volunteer), Wellington.

2. In considering the offer of the services of a new corps, regard will be had to the number and description of the corps already existing in the same district, to the circumstances of the locality, and to the limits imposed by the amount placed at the disposal of Government by the General Assembly in the Volunteer vote. It is therefore necessary that in forwarding such offers of services it should be stated—

- (a.) The circumstances which appear to render it advisable to sanction the formation of the proposed corps.
- (b.) The place proposed for the head-quarters of the corps.
- (c.) The number of persons who are prepared to enrol themselves, being subjects of Her Majesty by birth or naturalization.
- (d.) For Artillery.—Where it is proposed that the Artillery practice of the corps shall be carried on, and whether such practice will interfere with the safety or convenience of the public.
For other Arms.—That the use of a rifle practice ground has been secured; that the situation of the proposed ground; the extent of range afforded—which must not be less than 300 yards; and that perfect arrangements can be made to secure the safety and convenience of the public.
- (e.) That a safe storehouse and magazine for any arms and ammunition which may be issued will be provided.

APPENDIX C.

ORDERLY OFFICER'S REPORT.

188

1. *Rations (if issued).*—I was present during the issue of the rations. There were no complaints.

2. *Breakfast and Dinner.*—I visited the at the hours of breakfast and dinner, found them clean and the meals properly prepared. The men were reported present, and there were no complaints (except those noted).

3. *Guard-Room.*—I visited the guard-room at the dinner hour and found it clean. Prisoners made no complaint (except those noted).

4. *Canteen.*—I visited the canteen at , where all was reported regular, and I saw it was closed on the first post sounding.

5. *Rations and Meals of Men on Guard and Prisoners.*—The rations and meals of men on guard, and prisoners, were reported correct by the Orderly Sergeant.

6. *Picket.*—I paraded the picket at retreat, and also at tattoo, when all was correct.

7. *Tattoo.*—I collected the reports at tattoo, when all were reported present (except those noted).

8. *Lights.*—I saw all lights in Camp (except those authorized to be kept in) put out at

9. *Guards.*—I visited the guards at o'clock by day, and at o'clock by night, and found them alert and sober; also the sentries, who were acquainted with their orders.

10. *Certificate. (To be written.)*—I certify that the above duties were performed by me as reported, and that I did not leave camp during my tour of duty, except

[Name, rank, and corps.]

Subaltern coming off Duty.

APPENDIX D.

CAPTAIN OF THE DAY'S REPORT.

188

1. *Meals.*—I visited the at , and found them clean. There were no complaints.

2. *Guards.*—I visited the guards at by day, and at by night, and found

3. *Sentries.*—I also visited the sentries by day and night, and found

4. *Hospital.*—I visited the hospital at o'clock. The patients, in number, made no complaint, except as stated.

5. The Report of the Subaltern of the Day, which I have examined and found correct, is enclosed.

Extra occurrences and complaints.

Captain,

Corps.

Coming off duty.

FORM V.-1.

Volunteer Corps.

FORM OF ENROLMENT OF VOLUNTEERS.

[Questions to be separately asked by the Magistrate or Justice of Peace, before whom the oath of allegiance is taken. Answers to be affirmed by declaration.]

1. What are your full Christian name and surname?

2. Where do you now reside?—At , of , in or near the Town of

3. What is your business address?

4. What is your age?— years months.

5. What is your trade or calling?

6. In whose employ are you, and are you an apprentice?—

Mr. , in or near the Town of

7. Are you willing to be enrolled to serve as a Volunteer in the above corps?

8. Do you belong to, or have you ever served in any, and, if so, in what, Naval or Military Force?

9. If you have belonged to any Volunteer corps, did you voluntarily resign, or were you dismissed?

I, , do hereby declare the foregoing replies to be true.

[Signature of Volunteer.]

[Witness.]

OATH TO BE TAKEN BY VOLUNTEERS.

I, , do sincerely promise and swear that I will be faithful and bear true allegiance to Her Majesty Queen Victoria, and that I will faithfully serve in the Volunteer Force until I shall be lawfully discharged.

Witness my hand,

[Signature of the Volunteer.]

[Witness present.]

Sworn before me, at , this day of , one thousand eight hundred and

[Signature of the Magistrate or Justice of the Peace].

CERTIFICATE OF ATTESTING MAGISTRATE OR JUSTICE OF THE PEACE.

To wit. } I, , one of Her Majesty's Justices of the Peace for the , do hereby certify that, in my presence, all the foregoing questions were put to , that the answers written opposite to them are those which he gave me, and that he took the oath of allegiance and fidelity.

[Signature of Magistrate or Justice of the Peace.]

CERTIFICATE OF ADJUTANT OR COMMANDING OFFICER.

having been duly enrolled to serve in the Volunteer Corps, I have caused his name and every prescribed particular to be recorded in the Muster-roll, with the regimental No. affixed to his name.

[Signature of Adjutant or Officer Commanding District.]

FORM V.-2.

Volunteers.

I CERTIFY that No. , who was enrolled in the Volunteers on the , has applied for his discharge, and that he has paid all fines, penalties, or subscriptions debited against him, which have been duly credited to the funds of the corps, and returned clean and in good order the arms, accoutrements, and Government property which were on issue to him [except the undermentioned, the cost of which he has paid for: to be scored out if everything on issue was returned complete].

Commanding Volunteers.

Place:

Date:

FORM V.-3.

DISCHARGE CERTIFICATE.

I CERTIFY that No. was enrolled in the Volunteers on the , and that he has been returned as an efficient Volunteer for the years noted in the margin, and is now discharged from the Volunteer Force at his own request [or as the case may be].

Commanding District.

Place:

Date:

FORM V.-4.

TRANSFER CERTIFICATE.

I CERTIFY that No. , who has applied for a transfer to the Volunteers, was enrolled in the Volunteers on the , 188 , and that he has paid all fines and subscriptions due, and returned all Government property on issue to him clean and in good order.

I further certify that he has up to date attended the following Government drills:

Government Drills:

Daylight Drills:

Commanding Volunteers.

Place:

Date:

FORM V.-5.

FORM OF CERTIFICATE to be used on handing or taking over the Arms, Accoutrements, &c., of a Corps.

I CERTIFY that I have handed over to the arms, accoutrements, and Government property on issue to the Volunteers correct and in good order, and further that all books, records, &c., connected with the interior economy of the company have been duly filled in to date and handed over at the same time.

[Signature and rank]

Commanding Volunteers.

Date:

I certify that I have received over the arms, accoutrements, and Government property, company's books, and records referred to in above certificate from , and am perfectly satisfied with the correctness of the same.

[Signature and rank]

Commanding Volunteers.

Date:

FORM V.-6.

CERTIFICATE OF EFFICIENCY FOR A RECRUIT.

I CERTIFY that , of the Volunteers, was enrolled on the 188 , and that he has attended 30 hours' recruit drill, fired 40 rounds ball cartridge at target practice, and gone through first and second periods judging-distance practice.

I further certify that he is proficient in his drill, and qualified to take his place in the ranks of his corps as an efficient Volunteer.

[Signature of Adjutant or other officer of paid staff.]

Date:

FORM V.-7.—continued.
RETURN of ORDNANCE, &c.—continued.

	Carriages.		Car-touches.		Cylinders.	Drifts.	Heads.	Implements.
	Garrison.	Travelling with Limber.	Canvas.	Leather.				
Remaining on charge on ...								
Received ...								
Total received ...								
Written off ...								
Total written off ...								
Remaining on charge ...								

FORM V.-7.—continued.
RETURN of ORDNANCE, &c.—continued.

	Screws.		Spikes.	Washers.	Cases. M.L.
	Breach.	Tangent, Brass, Sight.			
Remaining on charge on ...					
Received ...					
Total received ...					
Written off ...					
Total written off ...					
Remaining on charge ...					

Commanding Corps.

FORM V.-7.

RETURN of ORDNANCE, and IMPLEMENTS belonging thereto, in possession of
for Half-year ending , 188 .

Artillery Volunteers,
stationed at ,

	Ordnance.		Axes.	Beds Bits.	Borers.	Boxes.	Brushes.	Bushes, Copper.
	Armstrong Guns.	6-Pounders.						
Remaining on charge on ...								
Received ...								
Total received ...								
Written off ...								
Total written off ...								
Remaining on charge ...								

FORM V.-7.—continued.
RETURN of ORDNANCE, &c.—continued.

	Keys.	Knives.	Pins.	Rings.	Ropes.	Sights.
Received ...						
Total received ...						
Written off ...						
Total written off ...						
Remaining on charge ...						

FORM V.-13.

REQUISITION for Annual Allowance of SMALL ARMS AMMUNITION for Practice and Exercise for the undermentioned Corps, for the year ending 188 .
Head-Quarters, 18 .

Name of Corps.	Strength of Corps.	How Armed.	Annual Allowance.	
			Adults each 100 rds. ball.	Cadets each 25 rds. ball.
		Snider Ball.	Enfield Ball.	Percussion Caps.
Annual allowance for corps				

MEMO.—The ammunition will be sent free of cost if the whole allowance is included in one demand, otherwise the carriage of only the first portion issued will be paid by the public, and all Snider cases are to be returned by Government steamer as opportunity offers.

I hereby certify that there are rifles in possession of the corps; that I have the means of depositing the ammunition in a place of safety; that the practice range of the corps is yards in extent; and that last year's annual allowance has been expended by the corps under my command for the purpose for which it was issued.

[Signature and rank]
Commanding Volunteers.

Recommended:
Commanding District.

FORM V.-14.

Volunteers.

RECOMMENDATION for*

Rank.	Christian Name in full and Surname.	Appointment, Promotion, or Resignation.	Date of Election or Resignation.	Rank to which Elected.	If passed Examination, and Date.	Remarks.

Commanding Volunteers.
Date:

Recommended:
Commanding District.
Date:

* Appointment, promotion, or resignation, as the case may be.

FORM V.-15.

NOMINAL and DESCRIPTIVE ROLL of Volunteers for the Year ending 31st December, 188 .

Register No.	Rank and Name.	Date of Enrolment.	Trade, Occupation, and Calling.	Age.	Height.	No. of Rifle.	Date of Leaving Corps.	Cause of Leaving.	Remarks.
					ft. in.				

I certify that this is a true return of the above-named corps under my command, for the period specified.

Dated at , this day of , 188 .
Commanding Volunteers.

N.B.—This return is to be sent in to the District Office by 31st January in each year for transmission to Defence Office.

FORM V.-16.

NOMINAL ROLL of VOLUNTEERS of above Troop [or Battery or Company] who are entitled to Pay and Capitation.

Register No.	Rank.	Christian name.	Surname.	Date of Enrolment.	Number of Government Drills attended during the Year.												Number of Daylight Drills.	Capitation Allowance.	Non-efficient.			No. of Parades attended during Year.	No. of Drills Daylight Drills.	Remarks.	
					Jan.	Feb.	March.	April.	May.	June.	July.	August.	Sept.	October.	Nov.	Dec.			Register No.	Rank.	Christian name.				Surname.

I certify that the foregoing return is correct, and that each member for whom capitation is claimed has fired in first and second periods target practice, and gone through first and second periods judging-distance practice.

Date: Commanding Volunteers.
I certify that I have examined the foregoing return, and find it correct in every particular; and that I have inspected the Government property in possession of the , and that the several articles I have seen agree with those which have been issued to the ; * that the members are supplied with the regulation uniform; and that each Volunteer for whom capitation is claimed has gone through target and judging-distance practice, as defined in the Volunteer Regulations.

Date: , Adjutant or Officer Commanding District.

* In the event of there being any deficiencies of Government property, it must be so stated at the end of the certificate.

FORM V.-17.

New Zealand Volunteers.

CERTIFICATE OF PROFICIENCY FOR CAPTAINS, SUBALTERNs, AND SERGEANTS.

WE certify that , of the , has this day been examined by us: (a) That he is able to drill a * in the evolutions and exercises prescribed in the regulations; (b) that he can ride well †; (c) that he is practically acquainted with the sword and ‡ exercises; (d) that he is conversant with the duties on guard and modes of marching, reliefs, and posting sentries; (e) that he is conversant with the system of musketry instruction, and the orders at the firing-point; also, that in his written answers to questions he has expressed himself with §

[Signatures of Board of Examining Officers.]
Confirmed. Station: Date:

* Here insert "troop," "battery," or "company," as the case may be.
† If a cavalry officer.
‡ Here insert "carbine" or "short rifle," as the case may be.
§ Here insert "clearness" or "tolerable clearness," as the case may be.

FORM V.-18.

MONTHLY RETURN of VOLUNTEERS.

Head-Quarters, 188 .

Corps.	Lieutenant-Colonels.	Major.	Captains.	Lieutenants.	Adjutants.	Honorary Sergeants.	Veterinary Surgeons.	Honorary Chaplains.	Staff Sergeants.	Sergeants.	Trumpeters or Buglers.	Rank and File.	Total.	Present on Parade.	Strength on of last Month.

District.

ABSENTEES from Government Parades held during the month.

With Leave.			Without Leave.			
Rank and Names.	Corps.	Cause of Absence.	Rank and Names.	Corps.	Fines.	Remarks
					£ s. d.	

I certify that the above return has been examined and found to be correct.

Officer Commanding District
[or Adjutant].

FORM V.-19.

REQUISITION for the undermentioned Articles for use of
Place :
Date :

Names of Articles.*	Number or Quantity of Articles required (in figures and words at length).	Cost of Stores applied for.	Purpose for which required, and ground for making application.
		£ s. d.	

Recommended :

Commanding Corps.

Approved :

Commanding District.

* If articles required are to be obtained on purchase, the cost of each to be entered in money column.

FORM V.-20.

Head-quarters 188.

Volunteers.

REQUISITION for the undermentioned ARMS, ACCOUTREMENTS, &c., for

Category	Item	Quantity	Remarks
Rifles.	Musket-loading.	Short.	
	Musket-loading.	Medium.	
	Musket-loading.	Long.	
	Musket-loading.	Long.	
Snider B.F.	Snider, Cavalry.	Snider, Cavalry.	
	Snider, Artillery.	Snider, Artillery.	
	Terry's B.L.	Terry's B.L.	
	Musket-loading.	Musket-loading.	
Revolvers.	Musket-loading.	Musket-loading.	
	Musket-loading.	Musket-loading.	
	Breech-loading.	Breech-loading.	
	Breech-loading.	Breech-loading.	
Accoutrements.	Cavalry Sets.	Cavalry Sets.	
	Artillery Sets.	Artillery Sets.	
	Rifle Sets.	Rifle Sets.	
	Gadet Sets.	Gadet Sets.	
Nipple-keys.	Plain.	Plain.	
	With Cramp.	With Cramp.	
	Musket-stoppers.	Musket-stoppers.	
	Susp-caps.	Susp-caps.	

On charge on 188

Required to complete

Strength of corps, exclusive of officers on 188.

Recommended: Commanding District.

Approved: Commanding Corps.

FORM V.-21.
GUARD REPORT.

Detail.		Sentries.	Articles in Charge of the Guard.	Remarks.—Relating to Deficiency or Damage of Articles in Charge.
Captain.	Lieutenant.	By Day.	By Night.	

Previous to the old guard marching off, the several articles above enumerated were examined and found correct, the guard clean, and board of orders legible. Immediately after the old guard marched away, I read the orders to the guard, and again to the first relief. I inspected every relief, both going out and coming in, and found them fit for duty. I visited the sentries at _____ and at _____ by day; and at _____ and at _____ by night; they were alert on their posts, and acquainted with their respective orders.

The guard was visited—
By _____ at _____ o'clock by day, and at _____ o'clock by night.
By _____ of _____ at _____ o'clock by day, and at _____ o'clock by night.

Commanding Guard.

N.B.—A duplicate of this report is to be handed to _____

[At back of Guard Report.]

TIME AND POST-ROLL OF THE GUARD, 188.

No.	Name.	Corps.	No. of Post.	Time of Sentry.				By whom Posted.
				From	To	From	To	

Commanding Guard.

Description of Posts.

No. 1.
No. 2.
No. 3.
No. 4.

[Addressed:]
The Field Officer of the Day.
Guard Report, 188.

REPORT of Prisoners confined in the _____ Guard day mounted by the above Corps at _____, on the _____ of _____, 188.

Number.	Rank and Names.*	Corps or Company.	When confined.	Place of Offence.	Date of Offence.	Offence.†	Witnesses.	Punishment.‡	Remarks.§

* The names of all prisoners who have been in the guard-room during any portions of the time the guard has mounted to be inserted.
† After the statement of the offence, the rank and name of the officer or other person by whom the prisoner is charged is to be inserted.
‡ The punishment awarded, or decision come to, to be written in words in the handwriting of the officer disposing of the case.
§ Among other remarks, the fact of any prisoner having been admitted to hospital from the guard-room should be stated opposite his name, as likewise the fact of any prisoner from hospital having been discharged to the guard-room.

PRICE LIST OF ARMS, ACCOUTREMENTS, AND AMMUNITION.

	£	s.	d.		£	s.	d.
Snider rifles, complete, any pattern, without bayonet, each ...	2	15	0	Scabbard, steel ...	0	7	6
Muzzle-loading rifles, complete, any pattern, without bayonet, each ...	1	0	0	Pouch, each ...	0	4	0
Snider carbines, any pattern, each ...	2	6	0	Sword knots ...	0	0	9
Breech-loading carbine and rod, any other pattern, each ...	1	0	0	Cavalry pouch belt, buckle, tip and slide ...	0	5	0
Muzzle-loading carbine and ramrod, any pattern, each ...	1	0	0	Cap pocket ...	0	1	0
Adams breech-loading revolvers, each ...	3	5	0	Sword waist belt ...	0	4	8
Muzzle-loading revolvers, any pattern, each ...	1	0	0	Sling ...	0	1	6
<i>Small Arms Stores for Rifles, Breech- or Muzzle-loading.</i>				Holsters ...	0	8	0
Bayonet rifle, each ...	0	4	0	<i>Revolver Accoutrements.</i>			
" " scabbard, leather, each ...	0	1	3	Ball bag ...	0	2	0
" " swords, each ...	0	10	6	Implement case ...	0	2	0
" " scabbard, leather, each ...	0	3	6	Sheath ...	0	5	0
" " " steel, each ...	0	4	6	Shoulder belt ...	0	2	6
Muzzle stoppers, each ...	0	0	4	Waist belt ...	0	2	0
Nipple keys, with lock, vice, &c. ...	0	2	6	<i>Officers' Accoutrements.</i>			
" " plain, each ...	0	1	3	Sword waist belt, officers', Russia leather; pouch belt, officers', Russia leather; and sword knot ...	3	18	0
Ramrod or cleaning rod, each ...	0	1	6	<i>Small Arms Ammunition.</i>			
Snap cap and chain, each ...	0	0	4	Snider ball, per 100 rounds ...	0	8	0
<i>Infantry Accoutrements.</i>				Enfield ball, per 100 rounds ...	0	3	6
Ball bag ...	0	2	0	Terry ball, per 100 rounds ...	0	3	6
Cap pocket ...	0	1	0	Snider blank, per 100 rounds ...	0	3	0
Frog ...	0	1	6	Revolver ball, C.F., per 100 rounds ...	0	4	0
Oil bottle ...	0	0	6	Revolver ball, M.L., per 100 rounds ...	0	2	0
Pouch ...	0	4	6	Ammunition chest ...	0	15	0
Pouch belt ...	0	2	6	Snider cases ...	0	10	0
Sling ...	0	1	6	Double rates will be charged for ammunition made away with or lost through neglect.			
Waist belt ...	0	2	0	Articles made in the colony will be charged for at cost price, and those imported from the Imperial Government according to Priced "Vocabulary" of stores used in Her Majesty's service, column 2, with 15 per cent. added.			
<i>Cavalry Accoutrements.</i>				<hr/>			
Officers' light cavalry swords and steel scabbard ...	2	5	0	By Authority: GEORGE DIBBS, Government Printer, Wellington.			
Swords, cavalry ...	0	17	6				

